

Middlezoy Parish Council

Parish Clerk: Mrs Jacqueline Strong, 178 Burnham Road, Highbridge, TA9 3EH
Mobile: 07864 051315

Minutes of the parish council meeting held on Tuesday 19th April 2022 at 7:30pm

Present: Cllrs. Paul Baker, Ian Campbell and Barry Paffey

In attendance: Jacqui Strong (Clerk) and three members of the public

081/22/MPC Apologies

Cllr. Ruth Tinsley, Becky Turner, and Ann Lipscombe

082/22/MPC Declaration of Interest in items on the agenda and dispensations granted

No declarations of interest received.

083/22/MPC Received and approve minutes

The council **resolved** to approve the minutes of the last meeting dated 15 March 2022.

084/22/MPC Receive County Councillors Report

Noted the report circulated by County Councillor

085/22/MPC Receive District Councillors Report

No report received.

086/22/MPC Receive Police Report

Police attending regular coffee mornings at the Chapel on Mondays – shifts allowing.

087/22/MPC Receive chairman's report

The Chairmans report: information about Wilder Churches received and provided to Ian Campbell. There is no update on the affordable housing. Information being exchanged between district council and parish council in relation to the village hall and repairs. Ownership of land is being researched particularly with the unification and asset transfer possibility. Before any work is conducted on the village hall the parish council would like to determine the position of ownership under the existing lease and ascertain any existing plans for the site from when the village hall was first installed in 1985 and any previous planning applications which will detail foundations used and determine any future works to be conducted.

088/22/MPC Policy Review Sheet

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The council **noted** the review sheet for future policy amendments

089/22/MPC Clerks Resignation

The council **noted** that the clerk has expressed concerns over ability to continue in role due to family issues, however a personnel meeting will be held in confidence to discuss options available after the election in May - carry over to the June meeting.

090/22/MPC Uncontested nominations for election

The parish council received four nominations for seven seats, therefore the election will be uncontested. It was noted that thanks have been given to Cllr Lipscombe for her service with the parish council and a card and bunch of flowers have been presented for her support in the community.

091/22/MPC Draft Local Government Association Code of Conduct

The council **noted** the draft Code of Conduct which will be presented to the new council for adoption

092/22/MPC Receive and adopt Data Protection Policy

The parish council **resolved** to approve the updated data protection policy.

093/22/MPC Receive MCP Grant application for Jubilee

The parish council **approved** a grant of £450.00 for the MCP as part of the Jubilee Celebrations under Section 137 of the Local Government Act 1972 to spend money on purposes for the direct benefit of its area, or part of its area, on all or some of its inhabitants.

094/22/MPC Jubilee program

The final preparations are being made by the Jubilee working group to the program once completed it will be circulated and delivered by the working group to all residents.

095/22/MPC Donations for Jubilee Ear Marked Funds

The Parish Council noted the donations received of £1050 – Turner/Art Group/SALC. A further donation of £75 has been received bringing Ear Marked Funds to £1125.00.

096/22/MPC Resolve to agree budget for Jubilee Expenditure EMR Fund £1125.00

The Parish Council **resolved** to contribute to the Circus Skills Workshop and to the Taunton Band. The fundraising is still on going and the parish council have agreed to wait until the final amount has come in but would be willing to consider a contingency fund if needed.

097/22/MPC Resolve to agree representative for Jubilee Event from Parish Council

The Parish Council agreed to nominate Paul Baker as the representative from the Parish Council

098/22/MPC Note Images from Skate Park and Radium ramps email

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Images circulated to the parish council about the roundabout and skate ramp. Cllr Palfrey is to investigate the possibility of using a local tradesman and paint as an alternative to Radiiramps.

099/22/MPC Clerk Salary standing order

The Parish Council **resolved** to amend the standing order as of April 2022 for the clerks salary.

100/22/MPC Report from Cllr Campbell

The Somerset Bus Partnership has been contacted and update received about the progress, five meetings have been held over the past year. Feedback on service received, manifesto and activities involved in the local bus service. They ideally would like someone who uses the buses in the villages to represent the villages, most of the meetings are by Zoom which could be a barrier to be involved. Limited progress but Cllr Campbell will be speaking with a local person who may be able to help. The defibrillator training has been arranged for 26th May at the Chapel to host the training at 730pm for up to twelve people, parish council agreed to pay for the room. The defibrillator battery has been replaced within the last twelve months by Mike Birks.

101/22/MPC Receive Accounts

The Parish Council noted and approved the accounts circulated ahead of the audit

102/22/MPC PKF Littlejohn Audit Procedure

Parish Council noted the audit procedure with PKF Littlejohn

103/22/MPC Village Shop Standing Order

The parish council noted the standing order for the village shop has been cancelled

104/22/MPC Note payments made within budget

The parish council noted payments made within budget as previously approved

GDPR (071/22/MPC)	£ 40.00
Insurance (037/22/MPC)	£512.78

105/22/MPC Payments to be made electronically

The council **resolved** to approve electronic payments

Clerks' expenses – mileage (x 2 visits)	£ 24.30
Village Hall Hire Invoice 497	£ 24.00
Zoytec Website Domain Invoice	£119.00
SALC Invoice Planning Response Training x 2	£ 50.00
GB Sport and Leisure Invoice 9691	£581.69

106/22/MPC Decision – Planning – No COMMENT NEEDED

34/21/00012	Related to 34/17/16 Merricks Farm, 46 Main Road	No comment offered as already approved and
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	Section 73 amendment to planning conditions 2 (schedule A), 3, 4, 6, 7, 8, 9, 10 & 13	retrospective alterations and amendments
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107/22/MPC Village Hall update

No update but there are events coming up at the village hall including a murder mystery event, look out for posters around the village. There are also events planned for later in the summer.

108/22/MPC Jubilee Working Party Update

The Jubilee working party is still working hard, another successful bistro evening has taken place. The garage sale made a good profit, thankfully the weather was good. The plans for the beacon lighting have been arranged, with dry wood being stored and risk assessments, transport etc. Gift medals being purchased as part of the celebrations for the children, the post office is holding slips for parents to register their children to receive one as part of the celebrations. Memorial bench is in progress and Richard will conduct a site visit with Parish Council before the May meeting. Raffle tickets available to purchase and will be drawn at the Big Lunch on the Sunday 5th June by a nominated person. The countdown has begun with six weeks before the event. Full program has been created and will be printed and delivered to everyone in the village. Everyone should be aware of the events that are taking place, a generator is needed for the inflatables if anyone can help. Inflatable assault course, football target practice and space hoppers, the company will be overseeing the activities. Thanks to everyone involved in making this event come together both in time and financially. Ian read the Archives request of a Parish Portrait for the Jubilee, a modern memory – end of July is the deadline for submissions, a collective response using photographs from the Jubilee weekend could be used, further discussion at next meeting.

109/22/MPC Affordable Homes

No update on the affordable homes still waiting for contact.

110/22/MPC Correspondence noted

111/22/MPC Meeting closed at 2050pm

112/22/MPC Date of next meeting

The next parish council meeting will be on Tuesday 17th May at 7:30pm (members will meet on site to look at bench memorial placement). Any agenda items to the clerk by Monday 9th May 2022.

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