

## Middlezoy Parish Council Meeting

### Minutes of the meeting held on Tuesday 21<sup>st</sup> January 2020 at 730pm in Middlezoy Village Hall

**Present:** Cllrs. Paul Baker (Chair), Jackie Laine, Ann Lipscombe, Will Hawkins, Aviva Morris, Jason Mackay

**In attendance:** Jacqui Strong (Clerk), Cllrs. Liz Perry and Anthony Betty and 7 members of the public

#### Parishioners question time:

Thanks, given for the prompt response to query by parishioner regarding Greyway Rhyne – advised to contact the Inland Drainage Board (IDB). Concerns raised about the pumping station if the rhyne was ever classified as un-viewed – although this is not intended by the IDB. Update: Mr Dowding from Drainage Board has visited the site and walked the rhyne and remedial action is being considered.

#### Tree Planting – Ian Henderson

The MCP are keen to attend an open day being held by the County Council regarding planting trees on open land on the 29<sup>th</sup> January in Taunton. Information provided by clerk from the Woodland Trust.

Observation that last time saplings (IRO 200) were planted none survived due to being strimmed off, if considering the playing field liaison with the cricket club.

Other areas being considered: Allotments (apple trees – James Pring authorised) – open fields

Caution offered about planting Field Maple due to their ability to self-seed readily. Other options and native varieties being investigated.

Suggestion that a replacement tree could be offered to the chapel.

#### 01/20/MPC Apologies

Apologies received from Cllr Fi Collett

#### 02/20/MPC Declarations of Interest in items on this agenda

No declarations of Interest

#### 03/20/MPC Chairman's Announcements

Road Sweepers have been to the village but debatable how much difference it has made, Clerk advised that SDC have been contacted and James Presdee is aware and is planning to revisit.

Holloway Road – history with Towan's vehicles provided. Effects being felt in neighbouring villages.

**04/20/MPC To receive and approve minutes as circulated**

Minutes of Parish Council meeting held on 17<sup>th</sup> December 2019 were received and approved. Signed by the Chairman as an accurate record.

**05/20/MPC Receive reports from County Councillor**

No reports received

**06/20/MPC Receive reports from District Councillors**

Towans – Lorry obstructions – enforcement officer has said that as planning approved not a lot that can be done.

Road Condition – Othery end of Holloway Road has been patched up but also damage has occurred – County Councillor has been contacted repeatedly. Othery is seeking a weight limit is looking to Middlezoy to request the same. Suggesting made to hold a multi parish meeting and invite Towans – including Middlezoy/Othery/Westonzoyland – agreed this would be a positive step forward. Clerk to email neighbouring Parishes/Highways/Cllr David Huxtable and MP Ian Liddel-Grainger.

SDC Grants – Grants available for individuals up to £500 and groups up to £2500 – information available from Liz Perry and on the SDC website. Time deadline approaching.

**07/20/MPC Receive reports from Parish Councillors**

Nothing to report

**08/20/MPC Receive reports from Police**

No reports received

**09/20/MPC Receive reports from MPC and Village Hall**

Security and refurbishment awaiting quotations.

Queen Tribute Band Saturday 21<sup>st</sup> March – tickets £12.50 limited to 150 tickets

VE Day celebration Saturday 9<sup>th</sup> May 330pm – 7pm. Music booked and other activities being arranged, no charge to attend, refreshments available for purchase. Parish Council asked if a donation could be requested of £425.00 for the event. Grant application form to be forwarded.

Olympic Fun Day – 16<sup>th</sup> August – more details to follow

**Resolutions and items to note:**

**10/20/MPC Adoption of Publication Scheme**

It was **resolved** to adopt the revised Publication Scheme in accordance with NALCs Model Documents.

**11/20/MPC Adoption of revised Data Protection Policy**

It was **resolved** to adopt the revised Data Protection Policy.

Signed .....

**12/20/MPC Approval of Parish Council Budget 2020/21**

It was **resolved** to approve the budget for 2020/21.

**13/20/MPC Adoption of terms of reference of delegated Finance and Staffing Committee**

It was **resolved** to adopt the terms of reference

**14/20/MPC Adoption of revised Grant Policy**

It was **resolved** to adopt the Grant Policy

**15/20/MPC Adoption of Training and Statement of Intent**

It was **resolved** to adopt the Training and Statement of Intent

**16/20/MPC Adoption of Complaints Policy**

It was **resolved** to adopt the revised Complaints Policy

All policies will be reviewed either Annually or Bi-Annually as appropriate

**17/20/MPC Note and agree dates for forthcoming Parish Council Meetings**

Dates noted and will be displayed in notice board and on website

**18/20/MPC To agree and form a working party – research of outdoor fitness equipment**

Cllr Morris presented information about outdoor fitness and play equipment following research undertaken over the past 12 months. It was **agreed** to form a working party and asked for any interested parties Councillor and non-Councillor to contact the Parish Council for more information with plan to run consultation in the village.

**19/20/MPC To agree to purchase mobile phone for Parish Clerk for official business**

Due to phone call received by the Parish Clerk from a member of the public at 1130am on Christmas Day it has been necessary for the Parish Council to provide a Council mobile phone which will be switched on during the Clerks working day for contact between 10am and 4pm on Thursdays each week at other times messages can be left. This is in addition to the decision made previously to update the IT equipment.

**Finance:**

**20/20/MPC To receive and note balance sheet**

Balance sheet noted – display will change in the new financial year with quarterly reports broken down into monthly account transactions for both accounts. Plans to breakdown any CIL money or grant money in a separate account sheet for clarity and reporting to SDC.

**21/20/MPC Authorisation of payments**

It was agreed and noted to make the listed payments

Clerks Overtime £122.45

Clerks Expenses (invoice attached) £ 36.45

Signed .....

## Planning:

### **22/20/MPC Items for decision**

No planning decisions this month

### **23/20/MPC Items for update**

34/10/00017 – Braddock – Full Planning Permission Granted

34/19/00018 – Rudge – under consideration

### **24/20/MPC Affordable Housing update**

No updates awaiting probate

### **25/20/MPC Website updates**

Current website is not easy to update - Cllr Mackay in liaison with Clerk to investigate other options for the Parish Council to consider with transparency requirements and accessibility.

### **26/20/MPC Highways and Footpaths**

Productive day with the invited Mendip Ramblers addressing steps/posts into Windmill Hill and Stile. Rights of Way Officer at SCC Martin Cooper has been in contact as new to the role and updating contact details.

Report of suspicious vehicles have been received by Cllr Laine via the Police – details will be displayed on the Parish Council website. Encouraged everyone to be vigilant and report any suspicious behaviour to the police due to recent thefts of fuel and equipment.

### **27/20/MPC Items of Correspondence**

Email from Chris Sidaway outlining works needed to playing field and play equipment

Woodland Trust document

Buckingham Palace – nomination previous Chairman.

### **28/20/MPC Items for next meeting – forward by Monday 10<sup>th</sup> February 2020**

- Maintenance of Playing Field
- Allotment Lease arrangement – Cllr Laine to speak with landowner and review arrangement with allotment society due to the established nature of the society.

### **29/20/MPC Date of next meeting**

Tuesday 18<sup>th</sup> February in Middlezoy Village Hall at 730pm

**Meeting closed at 855pm**

Signed .....