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Middlezoy Parish Council Meeting

Minutes of the meeting held on Tuesday 17th December 2019 at 730pm in Middlezoy Village Hall.

Present: Cllrs Paul Baker (Chair), Jackie Laine, Fi Collett, Will Hawkins and Jason MacKay

In attendance: Jacqui Strong (Clerk), Cllr. David Huxtable and 9 members of public.

Parishioner's question time:

1. Could we form a working party to look at creating an emergency plan and utilise Othery Parish Councils as a working document. Cllr Laine has shared the existing plan which was not use. Clerk to Contact Othery PC.
2. Concern expressed over the horses in the field and recent visit by RSPCA and state of the gate. Could we arrange for Alison Sparks to get in touch for an update.

28/19/MPC Apologies

Apologies were received from:

Cllr. A Betty, Cllr. L. Perry, Cllr. A Morris – (by email), Cllr. A Lipscomb

29/19/MPC Declarations of Interest in items on this agenda

No declarations of interest

30/19/MPC To receive Chairman's announcements

Nothing to report

31/19/MPC To receive and approve minutes as circulated

Minutes of Parish Council meeting held 19th November were received and signed by the Chairman as an accurate record.

32/19/MPC To receive reports from County Councillor

Cllr Huxtable apologised for non attendance but wanted to hear about the problems raised by the parish council and Cllr Betty. He has observed the problem with Highways Engineer and reassured that the contractors have promised the road would be cleaned regularly. This is related to planning application 32/18/00007 – Cutley Farm the planning was to provide a flat area for the menage as detailed in the planning application. Cllr Huxtable will be attending County Hall on 18/12/2019 and will raise the matter as there is a problem. Cllr Betty has raised this with Sedgemoor District Council but it would appear the mud has nowhere to go. Empathised with the situation but highlighted there was no quick solution.

Discussion about Middlezoy bend and the cross roads. Cllr Laine discussed the recent crash at this location and the appropriateness of the speed of traffic on this stretch of the road, many drivers do not consider the hazards and it is national speed limit. The recent crash highlighted inappropriate speed/design/layout. Cllr Huxtable to ask for a speed survey to be carried out.

33/19/MPC To receive reports from District Councillor

No Reports

34/19/MPC To receive reports from Parish Councillors

Cllr Laine to liaise with interested parties following sharing the emergency plan

Cllr Baker - Archaeological report available on the website for people to see

35/19/MPC To receive reports from the Police

No Reports

36/19/MPC To receive reports from MCP and Village Hall

Cllr Baker advised that there are events being planned including tribute acts and VE Day celebrations for 2020

Resolutions and items to note:

37/19/MPC Adoption of revised Standing Orders 2019

It was **resolved** to adopt the revised Standing Orders in accordance with NALCs Model Documents

38/19/MPC Adoption of the Document Management Schedule – Retention and Disposal

It was **resolved** adopt the Document Management Schedule – Retention and Disposal November 2019

39/19/MPC Adoption of the Revised Code of Conduct 2019

It was **resolved** to adopt the revised Code of Conduct in accordance with NALCs Model Documents

40/19/MPC Resolve to form Finance Committee and delegate responsibility

It was **resolved** to form a Finance Committee and delegate responsibility with agreed terms of reference comprising of Cllrs Baker, Laine and Morris.

41/19/MPC Budget Meeting

It was noted that the budget meeting would be set for January 2020.

42/19/MPC Review Clerks Contract and delegate Annual Review

Clerks Contract was noted and it was **resolved** to delegate responsibility for Annual Review to the Chair and Vice Chair

43/19/MPC To resolve to undertake and annual inspection of the parks and receive training

It was **resolved** that training would be sourced and annual inspection and regular maintenance checks organised by the parish council.

44/19/MPC To resolve to re-declare our compliance as a council and delegate responsibility

It was **resolved** to re declare compliance as an employer with the Pension Regulator Scheme.

Financial Reports:**45/19/MPC Budget update – report on circulated balance sheet**

Balance sheet circulated and noted.

46/19/MPC To consider The One Tree – Grant Application

It was **resolved** to approve the grant application for the One Tree Project for £320.00

47/19/MPC Authorisation of Payments

It was agreed and noted to make the listed payments

SDC Invoice PR217257 Lease of Playing Field £125.00

Clerks Expenses £183.37

Clerks Overtime £161.13

Query raised over outstanding allotment invoice – Clerk to make enquiries

Planning:**48/19/MPC Items for decision**

34/19/00017 - It was **agreed to support** this planning applications

34/19/00018 – It was **agreed to object** on the grounds of the effect on the open landscape, increase in traffic generation and overdeveloped for personal use.

49/19/MPC Affordable Housing Update

No update but recognise the need for another housing needs assessment given the time.

50/19/MPC Middlezoy Parish Council Website

No updates but would like to use this as much as possible to provide information to the public.

51/19/MPC Highways and Footpaths

Email received to state that a site visit has taken place with Chris East who will be looking after this work and the steps are not as bad as some. Timber has been offered by Gary Ridgement. During the visit the gate at the entrance to Windmill Hill was looked at which is due to be replaced with a reclaimed metal gate, in the interim a replacement hinge post and slam post will be organised as a temporary measure. Stile to the far side of Windmill Hill is broken so go to try and get a metal kissing gate to replace it.

Items of Correspondence

52/19/MPC items of correspondence were noted as received

53/19/MPC Items for next meeting

Any items for the next Agenda please forward to the Clerk. Items to date:

- Fitness Equipment - Cllr Morris
- Tree Planting - Parishioner
- Budget/Precept
- Parish Plan
- Publication Scheme
- Data Protection Policy

Date of next meeting – Tuesday 21st January 2020 Middlezoy Village Hall at 730pm

Meeting Closed at 845pm

Signed Date
Chairman of the Council

