

## MINUTES OF MIDDLEZOY ANNUAL PARISH COUNCIL MEETING

Held on Tuesday 15th. MAY 2018 in Middlezoy Village Hall @ 7.30 pm.

**PRESENT:** Cllr. P. Baker ( Chairman ) , Cllr. Laine, Cllr. Gillard, Cllr. Lipscomb and Cllr. W. Hawkins.

**IN ATTENDANCE:** Chris Sidaway (Clerk to Council), Cllr. Liz Perry and 6 member of the public.

**APOLOGIES:** Cllr. D. Huxtable

### 1. Election of Chairman

1.1 The Clerk took the Chair and explained that he had received no written nomination for the role of Chairman and invited nominations from the Councillors to which Cllr. Ann Lipscomb proposed Cllr. Paul Baker who was seconded by Cllr. Neilson Gillard. Councillor Baker was duly elected unopposed and the Clerk witnessed his Declaration of Acceptance. **All agreed.**

### 2. Election of Deputy Chairman

2.1 Cllr. Gillard agreed to stand again and was proposed by Cllr. W. Hawkins and seconded by Cllr. Laine. **All agreed.**

### 3. County Councillor and District Councillor Reports

3.1 Cllr. Huxtable was not present.

3.2 Cllr. Perry outlined SCC's unilateral proposal to put Unitary Authority debate forward before consulting the District Council's.

### 5. Minutes of the last Meeting

5.1 The minutes were signed by the Chairman as a true and accurate record of the last meeting. Proposed by Cllr. N. Gillard and seconded by Cllr. W. Hawkins. **All agreed.**

### 6. Matters Arising

6.1 The Clerk read a letter from resident Reg Winslow about the state of local roads which he had forwarded to County Highways and the Chairman decreed that this had satisfied the Parish Council duties. The Clerk would follow any subsequent correspondence.

6.2 Flooding at Moor Road - report again to County Highways. **Action:** Clerk.

6.3 Audio Visual provision: the Clerk reported that he had invited a specialist AV Company to quote to provide and install. The prices were within ball-park of original "guess -timates" at around £1800 for a basic system with some expensive add-ons. Clerk to liaise with Chairman of the MCP to consider closely and investigate the gap in funding. The project pot stood at £500 from SDC and £900 pledged by Parish Council. **Action:** Clerk and MB.

### 7. Financial Matters

7.1 The Clerk went through the Annual Accounts which the Internal Auditor had approved and the Council subsequently approved: proposed by Cllr. A. Lipscomb and seconded by Cllr. J. Laine.

**All agreed** and the Chairman and Clerk signed off the Annual Accounts for 2017-2018.

## 7.2 Payments to approve:

- SALC subscription = £189.50
- James Pring for signs installation = £99.00
- AED Heartsafe defibrillator maintenance x 2 = £117.60 **All agreed.**

It was **noted** to minute that allowance be made to replace pads should they be used in an emergency.

7.3 The Clerk reported that along with his other Parish Council's he would **recommend** that the current signatures for cheques for the Current Account (i.e. himself and Cllrs. Gillard and Lipscomb) be extended to other Members to allow for absences.

The Bank requires a **resolution** to change the existing mandate:

“the **authorised signatories** in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.”

Proposed by Cllr. Gillard and seconded by Cllr. W. Hawkins. **All agreed.**

## 8. Planning Matters

### 8.1 Applications to be decided:

**34/18/00005** Mr and Mrs Carter – 3, Nethermoor Road – amendment to application. **Action:** Clerk advise SDC that the PC continues to support.

### 8.2 Updates:

**1/53/18/00003:** Townen's re-processing facility on Westonzoyland Airfield – It was not felt appropriate for the Parish Council to commit any resources to consultants and would wait to see progress from SCC.

8.3 **Affordable Housing:** ongoing.

## 9. Highways and Footpaths

9.1 Letter to all residents of Kicks Hill over vegetation infringing on road. **Action:** Clerk

9.2 Green triangles by Church and A372. **Action:** Clerk formally request James Pring to maintain.

## 10. Playing Field and Car Park

10.1 Cllr. Gillard proposed to paint the picket fence around the ply-area. **All approved.**

## 11. Middlezoy Parish Website

11.1 Nothing to report.

## 12. Village Hall

12.1 The building remedial works were in the hands of the loss adjustors but hoped that all would be covered by insurance.

## 13. Clerk's Information and correspondence

13.1 The Clerk was still concerned about implications of the General Data Protection Regulations 2018 and the security of Council data and compliance but very little personal data was stored mainly about Councillors and contractors. Cllr. Laine was conversant with regulations and would advise if necessary. It was **noted** that an important component was having a procedure in place if anything went wrong.

**14. Any other business**

14.1 It was agreed to put an article in Momms and on the website about the casual vacancies and push to get new Councillors. There was a description and short job specification as an A4 sheet on the noticeboard which needed amending.

**15. Date and Venue of next meeting**

15.1 On **Tuesday 19<sup>th</sup>. JUNE** @ 7.30 pm in Middlezoy Village Hall,

Signed ..... Date .....

*(Chairman of Council)*

(There being no further business the meeting closed at 9.15 pm).